

IC 2004-1 TO AFI 36-1004, MANAGING THE CIVILIAN RECOGNITION PROGRAM.

16 SEPTEMBER 2004

★SUMMARY OF REVISIONS

This change incorporates interim change (IC) 2004-1 which allows the creation of a Civilian Team Incentive Award (paragraph 3.2.1).

★OPR: HQ AFPC/DPFFOH (Sheri Fletcher)

★Supersedes: AFI 36-1004, 8 Feb 2001

★Certified by: HQ AFPC/DPS

★**3.2.1** Civilian Team Incentive Award: Supervisors may grant a time-off award to individual employees who comprise a team whose joint achievement(s) contributed to meeting organizational goals or improving the efficiency, effectiveness, and economy of the Government. Justification for a team award given for the same accomplishment should document the team nature of the achievement and why all members of the team deserve to share equally in the recognition.